

## Saturday Rules and Sellers' Agreement

### Definition of a Seller:

A seller is any person or organization offering for sale:

(a) Articles for human consumption such as fruits, vegetables, nuts, berries, honey, cider and fruit juices, baked goods, jams and jellies, herbs, spices, meat, butter, cheese and eggs.

(b) Articles not for human consumption such as needlework, house and bedding plants, firewood, flowers, antiques, crafts, art and photography, and other handmade items. (No used clothing permitted.)

(c) Sellers will be acting as independent dealers and *are responsible for all regulations pertaining to the sale of his/her product(s). The market carries general liability insurance. Additional insurance is the responsibility of each vendor.*

### Dates, Hours of Operation and Selling Rules:

The market will operate in Bellaire every Saturday from June 12 through October 30.

-Hours of operation: 9:00 am to 1:00 pm

-Market opens to sellers at 7:30 am

-Vehicles will not be permitted to enter the market area after 8:30 am

-Sellers must be set up by 8:45 am

-No selling or "putting back" before 9:00 am

-Sellers must stay until closing time unless they are sold out. Penalty for leaving early without market approval will be loss of space for one week. Persistent early departure will mean banishment from the market as a seller.

### Rental and Membership Fees:

-Rental for one space as designated by the market is \$10.00 for each Saturday.

-Sellers may rent by the week or for the entire season.

-Seasonal rate is \$168.00. (If you choose not to sell in October or remain undecided, the seasonal rate is \$128.00. You may continue to sell in October @ the rate of \$8 per week.)

-Rent may not be paid for more than one week unless rented in consecutive weeks.

-Sellers have the option to rent the same space by paying the next market date's rent in advance.

-All returning sellers will be required to submit an application and pay a \$20 application fee. This money is in addition to weekly rental fees and will be used for promotion of the market.

-A new seller may rent an available space on approval of application by paying the \$20 application fee which includes the first market's rent.

-Advance payments are not refundable.

-Remaining spaces on market day are rented on a first-come, first-served basis.

-Spaces will be assigned by the market manager.

-Two or more sellers may occupy the same space.

-Sellers must provide their own tent and table.

-Sellers who sell eight weeks the previous season qualify to rent the same space.

-Sellers with perishable items may bring a refrigerator/freezer that must be removed each week. Electricity is available but extension cords must be provided by the seller.

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### Cancellation Policy:

Once a seller selects and pays for a space, that space may be kept for the entire season by prepaying the rental fee for the following week(s). In the event a seller must be absent, he/she may keep his/her space by paying **half** the rental fee in advance of absence. (\$5 on Saturday.) This space will not be used during the seller's absence unless there are no other available spaces. It will revert back to the original seller when he/she returns. Spaces will not be held for sellers who are irregular in attendance. Sellers should call the manager by 10:00 p.m. on Friday before the scheduled market day if unable to attend.

### Prices:

Prices must be clearly marked on merchandise before the opening of the market and must remain posted and be held until the close of the market. Prices are set by the seller but will be monitored by the market to prevent unfair competition.

### Labeling:

Any seller offering produce or goods not produced by the seller must identify the source of the items.

### Producer Only Certification Program:

Any producer who sells produce grown only by the producer and/or their co-producers may apply to the market for Producer Only Certification. An inspection will be completed by the manager or a member of the Board and a certificate will be issued for display at the market.

### Membership:

A person must sell at the market for a period of four market days (either Tuesdays and/or Saturdays) to be considered a member with full voting rights. Two or more sellers sharing the same space, but operating distinct businesses, may hold separate memberships when they meet the attendance requirement. Organizations or businesses desiring membership are required to be represented by a single individual with a single vote.

### Restrictions and Other Requirements:

No seller shall permanently attach anything to village property. No seller shall auction any items. Sellers shall remove all trash from their designated space each week. All tents must be secured with appropriate anchors. All sellers are asked to help with set up and tear down of the market each week. Limited storage may be available. The OVFM is not responsible for lost or stolen property.

### Disclosure:

No person or organization shall be refused rental of a space based on race, religion, creed, national origin or gender.

### Agreement:

By signing and returning the attached form, seller agrees to abide by all market rules. Sellers who use unethical practices, violate the purpose of the market, or sell illegal or dangerous products may be refused rental space. Occupants failing to comply therewith may be refused further rental of market facilities.

## Saturday Rules and Sellers' Agreement

Please complete and return this page. Your signature indicates you have read and agree to abide by the policies set forth in the Operating Rules and Seller's Agreement of the Ohio Valley Farmers' Market. Agreements without a signature will not be accepted. Thank You!

### Saturday Market

Seller's and/or Business Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

Please indicate starting date: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

Return form and payment to:

Ohio Valley Farmers' Market

P.O. Box 606

Bellaire OH 43906

For Information Call: 740-676-8187 or email [ovfarmersmarket@gmail.com](mailto:ovfarmersmarket@gmail.com)